**Superior Court of California, County of San Bernardino**

**Community Service Timesheet**

**Defendant's Name:_____Case Number:_____**

| Date | Hours | Non-Profit Organization Name (a) | Organization's Phone Number | Supervisor's Name (Please Print) | Supervisor's Signature |
|---|---|---|---|---|---|
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| Total | | | | | |

**(a) Non-Profit Organization's verification letter with Letterhead must be attached to this Timesheet**

Community Service is defined as volunteer service for an approved Non-Profit Organization. Community Service must be completed at a Non-Profit Organization. Non-Profit Organizations are organizations that are not operated to make a profit.

Examples of Non-Profit Organizations that are accepted:

| | | | | |
|---|---|---|---|---|
| Churches | YMCA/YWCA | Animal Shelters | Salvation Army | Libraries |
| Parks & Recreation | Police/Fire Dept. | Red Cross | Public Schools | Homeless Shelters |
| Boy & Girls Club | Food Banks | | | |

The Court will not accept Community Service done through any place that makes money or where the defendant is getting paid to work.

It is up to the defendant to make arrangements to complete the Community Service. It is also up to the defendant to verify that the agency chosen is a Non-Profit organization, and it is up to the defendant to return the proof of completion to the Court.

Make sure this form clearly states the Non-Profit Organization, contact person and phone number so that its non-profit status and your service hours can be verified. Incomplete forms will be rejected.