NAME SEARCH FAQ

Where do I go to register an account to use Case Name Search?

Please see our video "<u>Registering for an account</u>"

Can I perform a search without registering with the Court?

> No, the Case Name Search system requires a user login.

Do I need to fill in Middle Name as a search criteria?

Middle name is not required to perform the search. To narrow your search, you may enter a middle name if you have it. To conduct a broader search, you may leave the middle name blank.

Do I need to fill in a date in 'Filing Date From' and 'Filling Date To' to conduct a search?

Yes, both 'Filing Date From' and 'Filing Date To' are required for a search. To narrow your search, it is best to type in the actual filing date of the case you are searching for if you have it. To conduct a broader search, you may select a date further back in the past as 'Filing Date From' and the most current date as "Filing Date To". The 'Filing Date From' must be earlier than the 'Filing Date To' and the format of all date entry fields should be mm/dd/yyyy.

Can I perform a search by date of birth?

No, this is not allowed Per CRC 2.507(c) https://www.courts.ca.gov/cms/rules/index.cfm?title=two&linkid=rule2_507

Can I perform a search by driver's license?

No, this is not allowed Per CRC 2.507(c) <u>https://www.courts.ca.gov/cms/rules/index.cfm?title=two&linkid=rule2_507</u>

Can I search a person for a specific case type?

Yes, this can be done in the "Advanced Search" feature when you are logged in. Simply click on the "advanced Search" icon and change the "Case Type" to your desired selection.

Can I search by a person's alias name?

> No, searching by a person's alias name is not available in Name Search.

When would I search for name?

If you do not have a case number to access the case, you could perform a name search then select a case number to view case information.

How many records will be provided with my search?

> We provide up to 200 records with a name search

I am having problems with my search. What do I do?

You can send an e-mail to courts-capfeedback@sb-court.org with a brief description of what happened as well as any error message displayed.

Why aren't some case records available online?

- Per CRC 2.503 (c) Not all public records are available for review online. Information ordered sealed or deemed confidential, paternity cases, and other cases involving minors are not available for public viewing and therefore not available online.
- https://www.courts.ca.gov/cms/rules/index.cfm?title=two&linkid=rule2_503